

# **RULES OF STAGS SUPPORTERS' ASSOCIATION**

## **1 NAME**

The name of the Club is STAGS SUPPORTERS' ASSOCIATION ("the Club")

## **2 OBJECTS**

The objects of the Club are:

- To bring together the supporters of Mansfield Town Football Club ("MTFC") in the form of a club to obtain the advantages and benefits normally associated with a club.
- To organize and hold and support fundraising activities and social functions
- To make known the views of the members of the Club to the board of Directors of MTFC and to any other persons who may be able to assist MTFC or their supporters
- To provide a website dedicated to MTFC and its supporters

## **3 MANAGEMENT**

**3.1 The Club is managed by a Management Committee.**

**3.2 The Management Committee will consist of the following persons:**

- Chairman
- Treasurer
- Secretary
- Membership Co-Ordinator
- SSA Website Co-Ordinator
- Away Travel Co-Ordinator
- Head Of Fundraising
- No more than 5 Fundraising/Events Officers

**Any position may be shared by 2 members of the Committee at the discretion of the Committee**

**3.3 The Management Committee will be elected at the Club's Annual General Meeting "AGM" (see section 8 below).**

**3.4 Members may be nominated for election to the Management Committee by another member in writing or online prior to the AGM. Furthermore, verbal nominations may be made at the AGM. All nominations must be seconded by another member.**

- 3.5 The Management Committee has the power to fill any vacancies that may arise during the year.**
- 3.6 The Management Committee may co-opt not more than 2 additional persons to the Management Committee. Co-opted members of the Management Committee may be removed by the other members of the Management Committee at any time.**
- 3.7 The Management Committee has all the administrative powers necessary to carry out the objects of the Club in accordance with these Rules.**
- 3.8 All members of the Management Committee must be members of the Club. A person must retire from the Management Committee if he ceases to be a member of the Club or has his membership terminated by the Management Committee.**
- 3.9 The members of the Management Committee including Co-opted members can serve for no longer than 3 years, without being re-elected, but at the end of this 3 year period can offer themselves for re-election or be further co-opted. One third of the Management Committee will offer themselves for re-election at the AGM each year.**
- 3.10 If a member of the Management Committee is absent for four consecutive meetings without adequate reason, he may be removed by the Management Committee.**
- 3.11 The Chairman will preside over all meetings of the Management Committee. If the Chairman is not present then any other person elected by the members of the Management Committee present, will preside over the meeting.**
- 3.12 Subject to the Rules of the Club, the Management Committee may regulate their proceedings as they think fit. Questions arising at a meeting will be decided by a majority of votes. In the case of an equality of votes, the person presiding over the meeting will have a casting vote.**
- 3.13 Any five members of the Management Committee may form a quorum.**
- 3.14 The Management Committee shall meet fortnightly or as otherwise agreed. Financial Statements and Membership Reports will be given as required to members of the Management Committee.**

#### **4 SUB-COMMITTEES**

- 4.1 The Management Committee may appoint sub-committees consisting of members of the Management Committee and other members of the Club as it may deem necessary or expedient for the object of furthering any particular activity of the members.**

- 4.2 **The Management Committee may depute or refer to each sub-committee any of its powers and duties (except those relating to the expulsion of members) as it may decide.**
- 4.3 **Each sub-committee must conduct its business in accordance with the directions of the Management Committee.**
- 4.4 **No sub-committee may incur any expense on behalf of the Club or give any warranty or representation on behalf of the Club unless authorised by the Management Committee.**

## **5 MEMBERSHIP**

- 5.1 **Amber members must be at least 16 years of age and will pay a monthly membership fee set by the Committee or a one off payment of 12 times the monthly fee. Amber membership will cease when monthly or annual payment is stopped.**
- 5.2 **Amber life membership is available for a one off payment to be decided by, and at the discretion of, the SSA Committee. Amber life members must be at least 16 years of age.**
- 5.3 **Blue members must be at least 16 years of age and will pay a set one off yearly fee set by the Committee. Renewal of blue membership will be due after the termination of Mansfield Town's final league game of the season.**
- 5.4 **Junior membership is available to those that are under 16 years of age. A junior member will not be eligible to join, or renew, as a junior member if he/she has reached the age of 16 years since 1<sup>st</sup> May the previous year. Junior members will pay a set one off yearly fee set by the Committee. Renewal of Junior membership will be due after the termination of Mansfield Town's final league game of the season. Junior members are not able to vote at the AGM.**
- 5.5 **A person does not become a member until they have completed a membership application form and paid the appropriate membership fee in full.**
- 5.6 **Acceptance of members is at the sole discretion of the Management Committee. They may refuse membership to any person who they consider does not agree with the objects of the Club or who they think is not a fit and proper person to be a member of the Club.**
- 5.7 **Any member whose membership is terminated by the Management Committee will be removed from the list of members and will immediately cease to be a member of the Club and forfeit all rights of membership.**

- 5.8 No member may on any pretence or in any manner receive any profit, salary or emoluments from the funds or transactions of the Club except for services rendered at the request of the Management Committee and provided that all fees and costs for these services are agreed in advance.**

## **6 HONORARY MEMBERS**

- 6.1 The Management Committee may invite persons to become honorary members of the Club in recognition of past services to the Club or MTFC. Honorary Members may be invited to attend meetings of the Management Committee and members of the Club but they will not be entitled to vote at these meetings.**
- 6.2 The Club may elect a President for life in recognition of exceptional circumstances. The President may be invited to attend meetings of the Management Committee and members of the Club but he will not be entitled to vote at these meetings.**

## **7 CONDUCT OF MEMBERS**

- 7.1 A member may resign his membership at any time by letter delivered to the Club or any member of the Management Committee.**
- 7.2 The Management Committee may expel from the Club or suspend from membership for a specific period, any member whose conduct in the opinion of the Management Committee might be injurious to the character, reputation or interests of the Club or which the Management Committee considers renders him unfit to associate with members of the Club.**
- 7.3 Before a member is expelled or suspended, the alleged offender's conduct will be inquired into and the persons involved will be given the opportunity to defend themselves and to justify or explain their behaviour.**
- 7.4 Having inquired into the events, if the Management Committee is of the opinion that the member is guilty of the conduct mentioned above and has failed to satisfactorily justify or explain his behaviour then it may either expel or suspend the offender.**
- 7.5 A member who is expelled forfeits all rights and privileges of membership of the Club and is not entitled to any refund of his annual membership fee whether in whole or in part.**
- 7.6 No illegal betting or gaming, drunkenness, bad language or other misconduct is permitted during Club meetings.**

## **8 ANNUAL AND SPECIAL GENERAL MEETINGS**

- 8.1 An Annual General Meeting must be held as soon as practically possible before the end of the following football season to deal with the following business:**
- the progress of the Club
  - the election of members to serve on the Management Committee
  - to discuss any changes to the Rules of the Club
  - to discuss any other business that may be relevant to the Club.
  - present the financial statement to the members.
- 8.2 The date of the Annual General Meeting will be determined by the Management Committee.**
- 8.3 Extraordinary General Meetings may be convened by:**
- the Management Committee; or
  - on the written requisition of 20 members or one-tenth of the total members of the Club whichever is the lesser.
- 8.4 Notice of any Annual General Meetings or Extraordinary General Meetings will be given by sending a notice giving the date and time of the meeting and details of any business to be transacted at the meeting to the members at least 7 days prior to the meeting or by displaying an appropriate notice on the Club's website or in any other manner as the Management Committee considers necessary.**
- 8.5 Members may suggest business or resolutions to be considered at any meetings of members by writing to the Club at least seven days prior to the meeting.**
- 8.6 All meetings of members of the Club are to be presided over by the Chairman of the Management Committee or in his/her absence any other person elected by the members of the Management Committee.**
- 8.7 Questions arising at a meeting of members will be decided by a majority of votes. At any meeting of the members of the Club, every member present at the meeting or represented by a proxy (except junior members) will have one vote. In the case of an equality of votes, the Chairman of the meeting may exercise a second or casting vote.**
- 8.8 The quorum for all general meetings of members is twelve or one third of the total number of adult members, whichever is the lower.**
- 8.9 All members are entitled to appoint another member or the Chairman to act as their proxy at the meeting and to vote on their behalf. If a member wishes to appoint a proxy to attend a meeting on his behalf, he should write to the Club prior to the meeting and specify the person who will act as his proxy at the meeting. If he wishes his proxy to vote**

for or against any business or resolution to be discussed at the meeting then he should clearly specify this in his letter to the Chairman otherwise his named proxy will be free to vote as he thinks fit.

- 8.10 The Management Committee may decide at any time to hold a postal ballot of members on the business or affairs of the Club instead of holding a meeting of members.

## **9 ALTERATION OF RULES**

These Rules may be revoked, supplemented or amended at any time provided that all changes are approved by a majority of the members of the Club present and that they do not take effect until so approved.

## **10 FINANCE**

- 10.1 The funds of the Club will be dealt with by the Treasurer using a bank account in the name of the Club. Two signatories will be required for all cheques issued on behalf of the Club and drawn on the Club's account. The two signatories will be determined by the Management Committee.
- 10.2 The Club's financial year will end on 31<sup>st</sup> May each year. Financial statement will be provided by the Treasurer to the members at the AGM or upon written request.
- 10.3 Funds belonging to the Club will be used by the Club for the benefit of the members, MTFC or its supporters.

## **11 DISSOLUTION**

- 11.1 The Club may be dissolved by a resolution passed at a meeting of the members by a majority of three-quarters of the members present or represented by proxy and voting on the resolution.
- 11.2 On the dissolution of the Club by the members, the property of the Club must be disposed of in the manner decided by the Management Committee.

## **12 DISPUTES**

Any dispute or difference that may arise as to the meaning of these Rules must be resolved by the Management Committee and their decision is final and binding on all members of the Club.

## **13 DISPLAY OF RULES**

**The Rules of the Club will be permanently displayed on the Club's website and a copy will be sent to all members on request.**

#### **14 INTERPRETATION**

**In these Rules (unless the contrary intention appears) :**

- 14.1 words importing the singular number include the plural and vice versa, words importing the masculine include the feminine and neuter and vice versa and words importing persons include bodies corporate, unincorporated associations and partnerships;**
- 14.2 the headings in these Rules are inserted for ease of reference only and do not affect the interpretation or construction of these Rules;**
- 14.3 any right or power conferred by these Rules may be exercised and any duty or obligation imposed by this Rules is to be performed from time to time as occasion requires.**

#### **15 LAW**

**These Rules are to be governed by English Law and the members of the Club submit themselves to the exclusive jurisdiction of the English Courts.**